

GREAT LAKES CHRISTIAN HIGH SCHOOL

Custodian Information and Requirements



REQUIREMENTS OF CUSTODIANS FOR GREAT LAKES STUDENTS

All international students, regardless of age, are required by the school and are legally required to have an Ontario custodian while they are in Canada.

ALL STUDENTS and PARENTS SHOULD KNOW...

At Great Lakes Christian High School, we STRIVE to preserve a high level of moral standards. As a parent we are sure that this will be important to you too. To keep our environment pure and safe for all, on occasion, we have to remove a student. Students who disregard our rules and or violate the "Statement of Community Expectations and Standards" may be suspended (one to five days) for a first offence and expelled (removed) from school for a second offence.

In the unlikely event of a suspension or expulsion we reserve the right to, after notifying you, send your child home or to their custodian. Please see our student handbook and residential handbook for our rules, regulations, requirements and expectations. Please note that there are NO refunds in the first year for any reason except that of the student visa being rejected by Canadian immigration.

If you **don't** have an **Ontario Custodian**, the school can appoint one for a fee. If the school supplies a custodian for your child, you can rest assured that we will do all we can to insure he / she will be in good hands. Please read and complete **page 2** of Requirements of Custodians for Great Lakes Students (next page).

If you **do** have an **Ontario Custodian**, please sign and return the following requirements for custodians if your family is supplying the custodian. Part A is of a legal nature and Part B is of an academic nature. In Part A number 7 does not apply if the international family supplies the custodian. The **Custodians must read and agree to our "Requirements for Custodians" document** (see page 3 of Requirements of Custodians for Great Lakes Students) and have this form notarized <http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf>.

CUSTODIAN INFORMATION:

Name: _____ Relationship to student: _____
Email: _____ Address: _____
Home Phone: _____ City: _____
Work Phone: _____ Postal Code: _____
Cell Phone: _____

Name: _____

Custodians provided by Great Lakes Christian High School

PARENTS OF STUDENTS FOR WHOM GREAT LAKES CHRISTIAN HIGH SCHOOL ACCEPTS CUSTODIAN RESPONSIBILITY SHOULD KNOW:

As a requirement of Great Lakes Christian High School accepting responsibility and signing the legal custodian document for _____ (Print student's full name) we require that you read and sign the following.

When your child graduates from, leaves, or withdraws from, or in the event that your child is expelled from Great Lakes Christian High School our responsibility and obligations as custodian will end and no further actions will be expected of Great Lakes Christian High School.

Signing below indicates full agreement.

Print student's full name _____

Print parent's full name: _____

Parent's Signature: _____

Date: _____

**Please return to the Admissions Office of Great Lakes Christian High School
by one of the following:**

Email: study@glchs.ca

FAX: 905-563-0818

Mail: 4875 King Street, Beamsville, Ontario, Canada L3J 2J1

REQUIREMENTS OF CUSTODIANS FOR GREAT LAKES STUDENTS**Part A**

The custodian must:

1. Be at least 21 years of age.
2. Be a resident of Ontario.
3. Be gainfully employed or be a homeowner.
4. Be a Canadian citizen or landed immigrant.
5. Be able to come to the school in emergencies.
6. Be able to accommodate the student during the Christmas and March break.
7. Supply the school with a police check.
8. Sign a notarized document showing that the parents agree that the custodian has authority to give medical and emergency permissions. See NOTARIZED CUSTODIAN APPOINTMENT form at <http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf>
9. Be able to act on behalf of the parents or student in all legal, medical or academic concerns including arranging for the renewal of student visas or study permits.
10. Arrange for the student to be picked up at the airport and dropped off there when the student returns to his or her country.
11. Be able and willing to provide accommodation for the student in the event that the student is suspended and has to be removed from our residential program.

Part B

The custodian is required:

1. To be a communication link with the High School re: student concerns, needs.
2. To give permissions for major changes to a student's Academic schedule, i.e. Failure to enrol in or drop a compulsory course, request to take multiple spares.
3. To give permission to be absent from Academic classes.
4. To support and advise a student if a student is in danger of forfeiting credit due to an inordinate number of absences.
5. To arrange for or approve of medical or counselling appointments with professional practitioners.
6. To give a student permission to leave the Residential campus and be a guest in a private residence.
7. To provide support and counsel for a student who cannot be in school for a specific period of time due to illness, school suspension, immigration issues.
8. To meet with Teachers (i.e. Parent/Custodian/Teacher Interviews) or Residential Supervisor to support and encourage a student's progress.

Sign below if you agree to the above requirements.

 Name of Custodian

 Signature of Custodian

 Signature of Parent/Guardian

 Date